

Key Points:

1. MCA is only offering in-person schooling to start the 2020-2021 school year. The Covid-19 agreement risk must be signed to attend.
2. Buildings will almost never interact between each other. PreK – 3rd will remain in the grade school building, 5th – 6th grade in the Intermediate building, 4th grade on 1st floor of Ed. Building, and 7th – 12th grade on 2nd floor.

Parent Orientation

School Orientation will be split into two times to help the flow of families visiting their classrooms. The first orientation will be at 10:45 am and the second one at 7:00 pm. The morning orientation will allow half of the class to attend with the other half attending in the evening. To be part of the first orientation, you will need to reserve your spot – this will be on a first-come-first-serve basis. Please call or email the school office to reserve your place for the morning orientation. If you do not reserve your place by Tuesday, August 18, your family will be part of the 7:00 pm time.

Before Care

Students arriving between **7:00 a.m. and 7:50 a.m.** will report to the gymnasium through the front doors of the gym. Students in the gym will be seated by grade with physical distance between students and between grade levels. Play equipment will not be used during this time.

Health Screening and Testing Protocols

Temperature Check: All staff and students will have their temperatures taken upon arrival at the school. This is taken in the school gym up until 8:05 am. All health screening questions and temps after 8:05 am will be done in the school office.

Symptom Screening for Parents: Parents need to be a partner in this effort by screening students for symptoms before they are sent to school. The following guidelines are taken directly from the CDC website.

****SECTION 1: Symptoms***

If your child has any of the following symptoms, that indicates a possible illness that may decrease the student's ability to learn and also put them at risk for spreading illness to others. Please check your child for these symptoms:

- Temperature 100.4 degrees Fahrenheit or higher when taken by mouth*
- Sore throat*
- New uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)*
- Diarrhea, vomiting, or abdominal pain*
- New onset of severe headache, especially with a fever*

****SECTION 2: Close Contact/Potential Exposure***

- Had close contact (within 6 feet of an infected person for at least 15 minutes) with a person with confirmed COVID-19*

- *Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of COVID-19 cases.*
- *Live in areas of high community transmission (as described in the CDC's Community Mitigation Framework) while the school remains open*

If you answer YES to any question in Section 1 but NO to any questions in Section 2, the student will be excused from school in accordance with existing school illness policy until symptom-free for 24 hours without fever reducing medications.

If you answer YES to any question in Section 1 and YES to any question in Section 2, the student should be referred for evaluation by their healthcare provider and possible testing. Students who have received a negative test result will be allowed to return to school once their symptoms have otherwise improved in accordance with existing school policies. Student is not to have a fever within 48hrs before returning to school.

Students diagnosed with COVID-19 will be quarantined for 14 days and moved to online learning through Abeka.com. The student and all siblings that attend MCA will also have to follow this protocol. If contacted, families should notify the contract tracer that the student attended school. Martinsburg Christian Academy will communicate any positive test results that we become aware of to all families in the building of the positive test without the student's name.

Contact Tracing/School Response Protocols:

- The name of a student will never be shared with MCA families.
- If a student or immediate family member of a student tests positive the family is asked to notify the administration immediately.
- If a student tests positive, families of the school will be notified that attend in the same building only. That student and their siblings who attend MCA must self-quarantine for 14 days. The entire school will be closed for at least two calendar days for cleaning and sanitization. Online learning will be provided.
- Parents with students in the same classroom of the positive case will be notified by the school.

Cleaning/Sanitization

1. School staff will clean and sanitize all "touched" surfaces in their classroom after school each day. This is the reason for school ending at 2:05 pm.
2. Custodians will clean and sanitize all other touched surfaces in the facilities daily
3. Frequent hand washing will be encouraged
4. Hand sanitizer and disinfectant wipes will be available in each classroom and in various locations around the school.
 - a. Automatic hand sanitizers have been ordered and will be installed upon delivery.
5. Water bottle filling stations will replace water fountains.

Wellness Plan

1. Staff and students are not required to wear facemasks. Every family is encouraged to assess their own risk and make their decisions as to whether their child should wear a mask. We will respect everyone's decision on this matter. Face masks must be a solid color with no print / pattern designs.
2. If a student has a temperature over 100.4 it will be recommended that he or she stay at home. If the parents wish for the student to remain at school, his or her temperature will be checked after 1 hour. Any student or staff member with a temperature above 100.3 will not be allowed in the building or will be isolated and sent home. Other symptoms such as coughing, shortness of breath, and vomiting may result in a student being required to stay at home.
3. The attendance policy has been modified this year to allow up to 20 parent notes of excused absences in a semester. A student tested positive with Covid-19 will move to remote learning and absences from class will not count against his or her attendance.
4. If a "break-out" of cases occurs a shut-down of a longer duration may be necessary.

Daily Routines

1. All desks have been spaced apart 4-5ft from each other. All desks face the same direction.
2. Restroom visits will be spread out so that only one class is visiting restrooms at a time.
3. Grade school students are the only students allowed to play on the playground while the Intermediate school are the only students that have the gym. All classrooms can use the outside areas, 32 acres of space, for recess and breaks.
4. All music and art classes are postponed until further notice. Art may be done in the classrooms of the teachers if they desire to do so. Art supplies are available for all teachers.
5. Lunches for students, PreK – 6th grade, will occur in their classrooms. All ordered lunches will be delivered to the students.
6. JH/HS students will have lunch in gym and will be spaced apart. Only four students per table.

Dismissal/Student Pick-Up

School will end at 2:05 pm. Parents will drive around the church on the right side, go under the overhang, and wait in line behind the vehicle in front of them until their child is dismissed. Students will remain in their class until their assigned number is called. This will eliminate all our children being dismissed from their classrooms and buildings at the same time.

After-Care

Students remaining in after care will go to the school gym where social distancing can be practiced. Pickup will take place at the front entrance of the gym.

Field Trips

There will be no field trips during the first 18 weeks of school unless approved by the administration.

Visitors

Parents of students that would like to walk their child to his or her classroom will have their temperature taken. All other visitors will be limited and upon approval of administration.

Chapels

Chapel will take place in the church sanctuary where social distancing can take place. HS Chapel will be on Wednesdays during the first period with Grade School Chapel following at 9:05 am. Students will not share the same pews and will sit in every other pew.

Athletic Events

Volleyball season has been postponed and basketball has yet to be decided.

School Calendar

Already several events have been canceled including our school fall fundraiser & fall craft fair. The calendar is fluid. We changed our start date to September 8 and adjusted all other activities to allow for 180 days of instruction. We are prepared to make more adjustments if necessary.

Alternative Learning

In the event the entire school shuts down or an entire building is shut down,

- a. Online learning will be provided.
- b. Students will have access to online learning through our curriculum provider.
- c. Teachers will weekly provide live video calls and/or zoom calls to correspond with any paperwork that may be distributed.
- d. Email, text messaging, and schoolworx are our primary means for all correspondence.
- e. Enhanced training will be provided for all teachers this fall.